



Veterans' Review Board

Application for Review of Decision

SECTION 1 APPLICANT (INDIVIDUAL)

Personal details *Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Other:

Family name:

Given name(s):

Female ☐ Male ☐ Unspecified ☐

Date of birth

dd / mm / yyyy

Department of Veterans' Affairs File Number:

Department of Veterans' Affairs
Unique Identification Number:

Are you a serving member of the ADF?

Yes ☐ No ☐**Street address ***

State:

Postcode:

Postal address *'As above' if also your
street address

State:

Postcode:

Email**Telephone ***

Landline: ()

Mobile:

Preferred method for receiving correspondence

Please select one *

Email: ☐Post: ☐**Preferred method for telephone calls**

Please select one *

Mobile: ☐Landline: ☐**Representative**If someone will
represent you,
please fill in these
details

Name:

Organisation:

Postal address:

State:

Postcode:

Email**Telephone / Fax**

Mobile:

Landline: ()

Preferred method for receiving correspondence

Please select one

Email: ☐Post: ☐**Preferred method for telephone calls**

Please select one *

Mobile: ☐Landline: ☐

SECTION 2 DECISION

Date you *received* the decision you want reviewed * dd / mm / yyyy

Please attach copy of the decision you want reviewed * Yes ☐ I have **attached a copy of the decision**

Briefly describe the decision

Date the decision was made dd / mm / yyyy Decision reference

SECTION 3 REASONS FOR THE APPLICATION

Why do you believe the decision is wrong?

SIGNATURE

Signature Date dd / mm / yyyy

Print name

GUIDE TO APPLYING FOR REVIEW

CAN WE HELP?

We can review a range of decisions about veterans' entitlements and military compensation. They include decisions made under the following laws:

- the [Military Rehabilitation and Compensation Act 2004](#)
- the [Veterans' Entitlements Act 1986](#)
- (for decisions made on or after **21 April 2025** the [Safety, Rehabilitation and Compensation \(Defence-related claims\) Act 1988](#)

The decision letter you have received from the Department of Veterans' Affairs will tell you if the VRB can review the decision.

The VRB cannot review decisions made before **21 April 2025** under the *Safety, Rehabilitation and Compensation (Defence-related Claims) Act*.

IS THERE A TIME LIMIT FOR APPLYING?

The time limits for applying for VRB review are very strict and the VRB has no power to extend these time limits.

The time limit depends on the type of decision that you want reviewed.

Decisions made on or after 21 April 2025

Usually, for decisions made on or after 21 April 2025 you must apply for VRB review within 12 months of receiving the decision. You should check the decision letter to find out the time limit for lodging an application for VRB review.

Decisions made before 21 April 2025

Usually, for decisions made before 21 April 2025 you must apply for a review:

Veterans' Entitlements Act 1986	Where the decision is in respect of the death of a veteran or in respect of a claim to have a condition accepted as service-related.	12 months
Veterans' Entitlements Act 1986	Where the decision is one assessing a rate of pension or concerning a claim for attendant allowance	3 months
Military Rehabilitation and Compensation Act 2004	Generally, most decisions	12 months

Please note the VRB cannot review decisions made before 21 April 2025 under the *Safety, Rehabilitation and Compensation (Defence-related claims) Act 1988*.

COMPLETING THE APPLICATION FORM

Please contact the VRB if you need help filling out this form or if you need more information. You can send your completed form to the VRB via email (preferred), fax, post, or in-person at a VRB Registry. You can find the VRB's contact details at the end of this guide.

YOUR DETAILS

CONTACT DETAILS

The form asks you to provide your address, phone number/s, and email address. It also asks for your preferred method for receiving written information. If you do not select a preference, we will send you information by email.

REPRESENTATIVES

The VRB is not like a court. We do not charge a fee and we will seek to resolve your application as quickly and informally as possible. You have the right to be represented throughout the VRB review process. Many Ex Service Organisations (and Legal Aid Commissions in some states) provide representatives free of charge. You can ask our registry staff for help in finding a representative.

People with legal qualifications are prohibited from representing veterans at VRB hearings. However, legal representatives are not prevented from participating in VRB dispute resolution events or preparing written submissions for a hearing.

DECISION

DATE YOU RECEIVED THE DECISION

When filling out this form, you are asked for the date you received the decision you are wanting us to review. We need this information so that we can check if your application has been lodged within the relevant time limit.

SEND US A COPY OF THE DECISION

Please send us a copy of the decision you want us to review. It will assist us to start the VRB review process quickly. If you cannot send us a copy, please give a brief description of the decision, including the date and reference number. These details can be found on the letter that was sent to you notifying you of the decision.

REASONS FOR APPLYING TO THE VRB

Please tell us briefly why you want us to review the decision. For example, you may think the decision is wrong and a different decision should be made, or the information you consider important was not taken into account, or the law was not applied correctly.

PRIVACY – WHAT DO WE DO WITH YOUR INFORMATION?

We collect information from you to process your application and to carry out our review function.

We will give a copy of your completed application form to the party that made the decision you want us to review. If your application has been made under the [Military Rehabilitation and Compensation Act 2004](#) we may also give a copy to any other person or body that is a party, for example, the Chief of the Defence Force.

If you provide documents during the VRB review process, we will generally be required to provide a copy to the other party.

VRB hearings are not open to the public and VRB decisions are not published on the internet.

Our Privacy Policy includes information about how you can access and seek correction of personal information we hold about you, and the process for making a complaint about the way we have handled personal information.

For more information, see our Privacy Policy on our website: www.vrb.gov.au

CONTACT THE VRB

You can send us your form by email, post, or deliver it to a VRB registry.

Email: reviews@vrb.gov.au

Post: GPO Box 1631, SYDNEY NSW 2001

In person:

SYDNEY	BRISBANE
LEVEL 2, BUILDING B CENTENNIAL PLAZA 280 ELIZABETH STREET SURRY HILLS NSW 2010 (DIRECTLY OPPOSITE CENTRAL TRAIN STATION)	LEVEL 8 480 QUEEN STREET BRISBANE QLD 4000 (A SHORT WALK FROM CENTRAL TRAIN STATION)

Call us

Call us Monday to Friday from 9.00am to 5.00pm on 1800 550 460

Website: www.vrb.gov.au